



Montana Nonprofit Association

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**Q. What plans should be included in a comprehensive organizational plan?**

**A.** A comprehensive organizational plan should integrate all of your operational, financial, strategic plans, and management plans. Consider including the following in your organizational plan:

- Program Strategic Plan
- Operations Plan/Service Delivery
- Funding/Business Plan
- Board Development Plan
- Staff/Human Resource Plan
- Financial Management & Investment Plan
- Internal and External Communications Plan
- Risk & Crisis Management Plan

Also, remember to include a contingency plan to address unplanned or changes in events that may impact your organization and; build sustainability into your plans to address the expiration of grants or other funding. Finally, construct your plans so that they are flexible enough to take advantage of unforeseen opportunities.