2022 MONTANA NONPROFIT ASSOCIATION CONFERENCE
Request for Session Proposals
September 21-23 | Virtual Conference
September 28-29 | In-Person, Helena Montana

Montana Nonprofit Association (MNA) invites your proposal for our 2022 Annual Conference. This year's conference will kick off online, to be followed by an in person experience the following week in Helena, MT. Nonprofit executives, staff, and board members will once more be welcomed at the flat Whole Organization rate to participate in the virtual event and can also send delegates to the in-person event for an additional cost for deeper learning and connection.

Conference Theme |Gather
Complementing our return to an in-person event and honoring all the ways in which we can come together, Gather speaks to all the ways in which we join forces for the common good. As we GATHER in 2022, we invite our members to radically reconsider how and when we come together. In the rush to move forward and return to normal, it is important to pause and take stock, and give ourselves the grace to gather ourselves, our purpose, and come together intentionally, in ways both big and small.

This year's conference is a reminder that presence is power – are we present when we participate? Are we conscious of who is invited to the gathering and who is not represented? Are we joining together for a shared purpose, and elevating new voices, or are we rushing to reconvene, falling back into norms that are comfortable, yet do not move us closer together, or forward? Do we gather in ways that enable full participation or do we set up barriers to access, engagement, or understanding? Do we truly gather, or do we simply meet? On a personal level, what space do we give ourselves to gather our thoughts, feelings, and perspectives? We will invite our audience to explore these questions alongside nonprofit management best practices throughout the conference.

We are looking for presenters that deliver exciting, engaging, and content rich sessions built on principles of nonprofit best practices and effective instruction. With a whole org audience, we are seeking sessions that provide value and learning for entry level staff members, experienced EDs (Executive Director), and board members. Sessions that explore timely topics and/or dimensions of equity and diversity within their topic area are preferred. We are also interested in 201+ level sessions that can provide a deeper level of learning for attendees. Presentations may be general enough for a large audience or developed for a specific job function or level of experience.

This year, our primary need is again for breakout session speakers at the virtual event. However, we do have a few limited in person breakout session opportunities. You can note your preference on the proposal form.

The deadline for submitting your proposal is 11:55pm on **Monday, June 20th, 2022.** You may submit proposals [HERE](#) for breakout sessions. We are working to curate an exceptional experience for our attendees of all backgrounds and experience levels. If you would like to connect on your workshop proposal prior to submission, please email srogala@mtnonprofit.org directly.

As a Conference presenter, you will:
- Receive 1:1 support in developing your session outline for our audience.
- Receive a complimentary virtual and in person conference registration *(non-exchangeable)*
- Meet, network, and share your expertise with nonprofit professionals.
- Have your name and business affiliation published in conference materials and on MNA's conference website.

We are unable to offer compensation for breakout session speakers this year, or provide attendee contact lists.

Timeline:
- Monday, June 20th |Submission Deadline
- Tuesday, July 12th | Sessions Selected + Submitters Notified
- Monday, August 2nd | Conference Registration Opens
- September 21-23rd | Virtual Conference
- September 28-29th | In Person Conference, Helena MT

Topics of high priority include:
- Innovation, collaboration, and changes
- Emerging trends in fundraising including cryptocurrency
- Cybersecurity
- Managing a flexible, hybrid, or remote workplace
- Board development and governance
- Fundraising and development that explores fundamentals and new challenges
- Human Resources, exploring equity in organizational practices and policies
- Work-life Balance and Wellbeing
- Diversity, Equity, Inclusion, and Justice including Accessibility and Belonging
- Savvy Communications in an increasingly virtual world

Please submit your session proposal online:
https://bit.ly/mna2022rfp

QUESTIONS?

If you have any questions about Montana Nonprofit Association's 2022 Conference or this Request for Session Proposals, please contact Shelby Rogala at srogala@mtnonprofit.org

<p style="text-align: center;">**<u>Overview of Proposal Requirements</u>**</p>

<p style="text-align: center;">**Please submit your session proposals online here- https://bit.ly/mna2022rfp**
It is recommended that you complete your answers in another document before submitting through the online form. You may submit more than one proposal. If you are interested in connecting with MNA on your workshop or submitting a proposal for a keynote or deep dive session, please contact srogala@mtnonprofit.org.</p>

Information to prepare prior to submission:

Presenter Information
1. Presenter(s) contact information, with a primary point of contact determined.

Session Information

2. Proposed session title.

3. Have you presented this session or other sessions of this nature before?

4. Please provide a summary description of 150 or less words for conference materials.

5. Please list three learning objectives. Participants will explore/master/understand/practice the following:

6. MNA is committed to better exploring, understanding, and sharing how diversity, equity, inclusion, and justice impact nonprofit management and missions. How do you approach these topics and incorporate them into your session?

7. What is your approach to adult learning, and how does that inform your session?

8. Which guiding principle for nonprofit excellence does this session most relate to?

- Governance and Leadership
- Planning
- Human Resources
- Financial Management

- Accountability and Transparency
- Fundraising
- Advocacy and Public Policy
- Communications

- Information and Technology
- Strategic Alliances
- Evaluation

- Diversity, Equity, Inclusion, and Justice
- Conference Theme: Gather

9. Who is your target audience?
   - Executive Directors
   - Board Members
   - Program Staff
   - Operational Staff
   - Development Staff
   - Other

10. Is this content geared toward experienced or new nonprofit audiences?

    - It is entry level or foundational (101)
    - It requires some prior knowledge or experience (201)
    - It is niche or targeted and requires significant prior knowledge or experience (301)

11. Our session slots can be flexible in length. What is your preferred length(s) for this session?
    - 30 Minutes
    - 60 Minutes
    - 75 Minutes
    - 90 Minutes or More

12. We will have session presentation opportunities both virtually and in person. Time slots will be based on session length and overall needs. Which of the following are you interested in/available for:
    - Virtually, Sept 21-23
    - In Person, Helena, Sept 29

13. Are there any days you will not be available to present?

14. Do you have any requested accommodations to ensure you are able to present and engage fully? This may include audio, visual, mobility or other needs. Please share below:

15. I understand I will not be compensated for this session but will receive complimentary registration to both the virtual and in person conference:

16. Montana Nonprofit Association is an equal opportunity employer, and we consider diversity to be vital to our organization's success. We strongly encourage and welcome consultants or businesses led by traditionally underserved people to apply and place a special emphasis on vendors that are traditionally underserved and/or based in Montana. Do you classify as a traditionally underserved person, defined as a person who identifies as a racial or ethnic minority, female, non-gender conforming, or LGBTQ+?